

JOURNAL HEALTH AND TECHNOLOGY - JHT
ISSN 2764-7625

REGULATION OF THE ELECTRONIC SCIENTIFIC JOURNAL

JHT - Journal Health and Technology - Health and Technology focused on health

TITLE I
OF IDENTIFICATION

Art. 1. This regulation regulates the opening, publishing, dissemination and evaluation of the Electronic Scientific Journal of Editora RECIMA21 LTDA.

Sole paragraph : The Electronic Scientific Journal - JHT is a technical-scientific electronic publication in the health area.

Art. 2. Areas of Knowledge mentioned here in the following areas will be identified by:

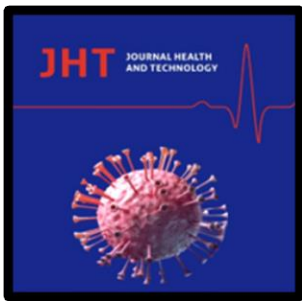
- I. Health Sciences
- II. Healthcare engineering

TITLE II
FROM THE GUIDELINES
CHAPTER I

OBJECTIVES, MISSION AND TARGET AUDIENCE

Art. 3. Jht Electronic Scientific Journal aims to:

- I. Allow the dissemination of scientific production of the national and international academic community;
- II. Publication and publication of unpublished articles, original and review research, reviews, case reports, interviews and others related to the areas of knowledge, authored by the national and international scientific community;
- III. Contribute to the development, dissemination and promotion of information exchange and discussions of the various areas addressed;
- IV. Serve as reference material in research and consultations for the academic life of the interested party.
- V. Mission: To disseminate intellectual and academic production in the areas of teaching and research and enable different professionals to know the work of national and international researchers.
- VI. Target audience: *JHT magazine is* aimed at a broad audience of researchers, teachers, students, entrepreneurs, consultants and other professionals in various areas of health.
- VII. Its publication will flow continuous monthly online starting nthe year 2022.
- VIII. Minimum number of articles of each edition and maximum , depending on the demand and academic offer;



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CHAPTER II
REGULATION

Art. 4. The JHT Electronic Scientific Journal is governed by this regulation and by the specific standards of its Editorial and Scientific Board.

CHAPTER III
OF THE ADMINISTRATIVE AND EDITORIAL ORGANIZATION
SECTION I - COMPOSITION

Art. 5. Jht's administrative and editorial organization will be composed of the Executive Committee, Institutional Publishing Coordination, Editorial and Dissemination Council, Editorial Board and scientific advisory board.

SECTION II
EXECUTIVE COMMITTEE:

Art. 6. The Executive Committee of jht electronic scientific journal will be composed of its Editors-in-Chief.

Art. 7. The duties of the JHT Executive Committee are:

- I. Indicate the Coordination of Institutional Publishing;
- II. Approve the opening of new electronic scientific journals;
- III. Judge the indication or proposition of Editorial;
- IV. Be responsible for the good financial and legal management of the journal;
- V. Decide on other situations not provided for in this Regulation.

SECTION III
PUBLISHING COORDINATION

Art.8. The Editor-in-Chief will be appointed by the Executive Committee and his term of office will last three years, and may be reappointed without a term limit.

Art. 9. The Editor-in-Section coordinator will have the following assignments:

- I. Articulate the journal in the processes of creation, publishing and dissemination;
- II. Advise the Executive Committee on the relevant decisions;
- III. Forward to the Executive Committee decisions that require its opinion or that are not included in these Regulations;
- IV. Suggest Editors when prompted;
- V. To be part of the Editorial Board.



JOURNAL HEALTH AND TECHNOLOGY - JHT
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SECTION IV
OF THE EDITORIAL AND DISSEMINATION COUNCIL

Art. 10. The Editorial and Disclosure Board is composed of the Editor-in-Office Coordinator; a Member who will serve as a standard reviewer; a Journalist representing the journalistic product as news; a Proofreader and a Member to serve Computer Graphics.

Art. 11. The members of the Editorial and Disclosure Board shall be appointed by the Executive Committee and their term of office shall be for two years and may be reappointed without a term limit.

Art. 12. The board of publishing and dissemination is:

- I. Identify possible situations that make editing or preventing publishing and/or disclosure;
- II. Provide the Institutional Publishing Coordinator with the information necessary for the creation, publishing and dissemination;
- III. To take care that the publication and publication of the journal is in accordance with good practices related to the standardization, orthographic and grammatical review of the published texts;
- IV. Set parameters for the covers and composition of the magazine;
- V. Operate the OJS - *Open Journal Systems* of the Journal, keeping the dissemination of scientific publications updated;
- VI. Provide technical support with regard to the customization of the specific system, maintaining the necessary contacts with the body responsible for the System, the Brazilian Institute of Science and Technology - IBICT;
- VII. Guide the authors on the layout and graphic composition of publications; necessary procedures for the submission and submission of papers;
- VIII. Disseminate to the authors, the rules and procedures necessary for the presentation of the works;
- IX. Propose changes aimed at improving and evolving the procedures relating to the journal, including suggestions for improvement in this Regulation;

SECTION V
FROM THE EDITORIAL BOARD

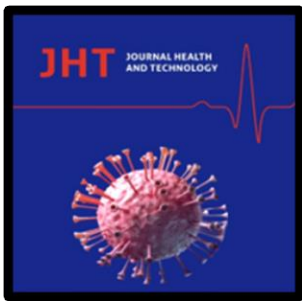
Art. 13. The Editorial Board will be composed of the Editor-in-Chief and the Editor-in-Chief.

Art. 14. The Editor-in-Chief shall be appointed by the Executive Committee and shall have his term of office set for three years, and may be reappointed without limits of mandates.

§ 1. The Editor must have the minimum specialist degree.

§ 2. If necessary, the Editor may appoint one or more Co-editors and who will have mandates with salaries equal to that of the Editor, even if in progress.

Art. 15. The editorial board's duties include:



JOURNAL HEALTH AND TECHNOLOGY - JHT
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- I. Define and maintain the editorial policy of the Electronic Scientific Journal and fix the criteria for its execution;
- II. Establish and keep updated the standards for the publication of the texts of the Electronic Scientific Journal under its publication;
- III. Propose thematic editions to be published;
- IV. Follow the editing process of each issue of the Electronic Scientific Journal under its publishing;
- V. Commit to the periodicity of publications;
- VI. Propose changes, which allow the improvement and evolution in the "Qualis" concept of the journal under its publishing or in these Regulations;
- VII. Identify and forward omitted cases for the proper progress of the journal;
- VIII. Define an opinion model that will be used for evaluation by the Advisory Board;
- IX. Define reviewers for the first assessment instantiation;
- X. Indicate opinionists of the Institution and/or ad hoc for the evaluation of the productions received;
- XI. Capture scientific articles;
- XII. Deliberate on the opportunity to order articles from national and/or foreign authors;
- XIII. Attend at least one annual meeting of the group of editors' directors;
- XIV. The editorial board is not responsible for any financial or legal responsibility for the journal;
- XV. Manage, when applicable, or seek promotions, through project, financial support.

SECTION VI

OF THE SCIENTIFIC ADVISORY COUNCIL

Art. 16. The Scientific Advisory Board will be composed of people with technical-scientific competence and recognized in the areas of knowledge.

Art. 17. The members of the Scientific Advisory Board shall be appointed by the Editors, constituting a specific body of advisors.

Art. 18. The term of office of the Scientific Advisory Board shall be two years, regardless of when its members were incorporated into the Board, and shall be reappointed, depending on their will and approval of the executive committee.

Sole paragraph: On an exceptional level, when the subject of the article so requires, the Editor of the respective journal may invite a professional specialized in the specific area of knowledge required, external to the Institution, to complement the board of reviewers designated for such evaluation.

Art. 19. The committee's duties are:

- I. Evaluate proposed texts and issue opinions according to what is established by the Editorial Board of the Journal;



JOURNAL HEALTH AND TECHNOLOGY - JHT
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- II. Operate the OJS - *Open Journal Systems* of the Journal, keeping the dissemination of the opinions of the works updated;
 - III. Issue and send an opinion about the relevance and novelty of the works, as well as the quality of the material submitted for analysis, approving the work for publication, proposing modifications, recommending or not its publication.
- § 1. The opinionist is reserved the right to present a favorable opinion conditional on the reformulation of the article or similar work, to submit suggestions for reformulation, as well as the right to suggest the editing of the recast text, provided that any changes do not affect the content.
- § 2. The reviewers should present a critical evaluation of the articles or similar works, highlighting the importance of them. If the reviewer indicates for reformulations in a given work, these should be pointed out with emphasis of paragraphs and/or pages, as the case may be.
- § 3. If the article or similar works has, by an opinionist, an opinion contrary, therefore unfavorable to its publication, it will be up to the Editorial Board to send the material to a third reviewer.

Title III -
EDITORIAL GUIDANCE AND THE CREATION AND MAINTENANCE OF PERIODICALS
CHAPTER I
OF EDITORIAL GUIDANCE

Art. 20. The admissibility of a work will be made based on the requirements of originality in the approach of the theme, relevance of the technical-scientific content to the area intended, the significance and scientific contribution that the article entails, the clarity and quality of the wording, adequacy of the theoretical framework used, in addition to adaptations to the standards established in these Regulations.

Sole paragraph: On an exceptional level and by resolution of the Editorial Board, papers already published will be accepted, provided that they are of paramount importance for the corresponding edition.

Art. 21. All articles submitted for consideration and evaluation will not have identifications of personal authorship, either for the reviewers or of these for the authors.

Art. 22. The guarantee of confidentiality, by the authorship of the article in the process and by the analysis of the reviewers is the responsibility of the Editorial Board, thus understood, Coordinator of Institutional Publishing, Editorial and Dissemination Council and the Editorial Board.

Art. 23. The opinion will always be expressed in: ACCEPT – when fully favorable if without restrictions; MANDATORY CORRECTIONS - when it requires conditional corrections for its publication; SUBMIT AGAIN – where corrections so require and which must necessarily be submitted to the new evaluation in place of the original submission; SEND TO ANOTHER JOURNAL – This opinion is equivalent to the opinion "REJECT"; however, at the suggestion of the



JOURNAL HEALTH AND TECHNOLOGY - JHT

ISSN 2764-7625

reviewer, it may be sent to other journals; and, REJECT – in this case there is total refusal of the text presented.

§ 1. Articles approved with restrictions will be forwarded for reformulation to the respective authors. In these cases, the Editorial Board reserves the right to refuse the article if the changes proposed in them do not meet the requests made by the reviewers.

§ 2. Works that receive opinions unfavorable to publication, will not fit any kind of appeal, by their proponents.

SECTION I

THE CREATION AND MAINTENANCE OF PERIODICALS

Art. 24. The creation of a new scientific journal will be accepted, considering the institution's production demand for the requesting area.

Art. 25. The request must be submitted by the proposer, through a project that is contained, Title, Area or areas of coverage, Objectives, Editor or possible editors in addition to the proposal to assume the implementation of five papers to be published at least.

Art. 26. The following will be considered as basic requirements for the maintenance of the journal:

§ 1. Publish more than 50% (fifty percent) of scientific and/or technical-scientific articles, generated from original research, not disclosed in other journals;

§ 2. Have national and international coverage regarding employees, editorial board and scientific advisory board;

SECTION II

THE CHARACTERIZATION OF CONTENT AND PERIODICITY

Art. 27. The characteristics of the content and periodicity of the journal are:

- I. Ter atribuição de ISSN – *International Standard Serial Number*;
- II. Adopt national or international standards of standardization (ABNT and Vancouver or similar standardizing body) that ensure editorial consistency, such as: bibliographic references, bibliographic citations, abstract, descriptors, affiliation data, among others;
- III. Publication in electronic format, *online*, through hosting;
- IV. Having unrestricted access to publications, following the principle that making scientific knowledge available to the public provides greater democratization of knowledge;
- V. Allow the full or partial reproduction of the contents, provided that the source is cited;
- VI. Maintain regular periodicity, with publication of any special issues or supplements, in order to contemplate the annals of technical-scientific events, area subject to research or other situation that so requires, according to the decision of the Editorial Board.
- VII. Seek the heterogeneity of the subjects researched in the areas of knowledge, and the editorial policy is open to the various currents of thought of the educational and scientific community;
- VIII. Eventual publication of articles written in more than one language, in addition to the Portuguese;



JOURNAL HEALTH AND TECHNOLOGY - JHT
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- IX. Encourage and seek articles from authors outside the Institution, following capes guidelines in the sense that there is as few published articles as possible authored by the Institution itself;
- X. The publication of articles in the journal will not imply remuneration to authors, reviewers and members of the editorial board, constituting an eminently voluntary work, but may be remunerated their functions from the moment the Journal has the possibility to remunerate such functions;
- XI. The copyright will be protected in accordance with the Brazilian legislation in force;
- XII. The publication of services, products or institutions is admitted, provided that they are compatible with the principles and purposes of the Journal and approved by the Editorial Board.

SECTION III

CHARACTERISTICS OF THE JOURNAL'S OFFICE

Art. 28. Jht Expedient:

- I. Title of the Journal;
- II. ISSN, catalographic plug;
- III. Governing Body
- IV. Editorial Board of the respective Electronic Scientific Journal;
- V. Editorial's home address
- VI. Author of the Cover;
- VII. Responsible reviewer;
- VIII. Librarian;
- IX. Responsible for Diagramming and
- X. Responsible journalist

SECTION IV

EDITORIAL SECTIONS

Art. 29. The journal will have its contents presented in the following editorial sections:

- I. *Editorial*: matter of responsibility of the Editor, who may invite national or international authorities to write it;
- II. *Original Research*: space dedicated to the publication of conclusions or with partial conclusions in the form of article, resulting from original research or review. The articles will be unpublished in journals of any kind, as well as in book chapters (published or in the journal). The author will answer civilly and criminally for the inauthenticity of the work submitted, and the Editorial Board is authorized to withdraw the matter when detected. The articles must correspond to the thematic areas of the journals;
- III. *Review*: it is the narrative, descriptive or dissertation work, in which the properties of a given work are described, its conclusion, its methodology is summarized and presented, the theoretical framework of the author is exposed, an evaluation of the work is presented, the target audience is indicated. It must be synthetic, interpretive and critical. This is a critical summary of works in the areas of knowledge of THERs;



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- IV. *Interview*: space for the publication of opinions and/or statements of professionals in the areas of knowledge of the Journals that involve relevant questions, formulated in a brief manner and answer restricted to the question formulated, with the indication of the interviewed person, titration and summary of professional activities;
- V. *Report*: Is a description of an experience or the execution of a service:
 - a. *Research reports*: research based on empirical data, using scientific methodology;
 - b. *Clinical case reports*: case studies containing analysis of conceptual implications or description of procedures with intervention strategies, appropriate methodological evidence for evaluation of efficacy, of interest of health professionals.
- VI. *Theoretical studies*: it is the analysis of theoretical contents, taking into account the questions of existing models and the elaboration of hypotheses for future research. General specifications identical to those of research reports;
- VII. *Bibliographic review*: comprehensive analysis of literature on a subject of interest for the areas of knowledge of journals.

Sole Paragraph - The Editorial Board may create other sections if it deems it necessary.

SECTION V

FROM NORMATIVE INSTRUCTIONS TO AUTHORS AND THE REFERRAL OF COLLABORATIONS

Art. 30. The referral of collaborations by the authors should pay for the following instructions and guidelines:

- I. The works published by the Electronic Scientific Journal should be primarily due to the seriousness of purposes and veracity of the facts presented, reveal a critical and ethical sense, contribute to the development of science and knowledge of society;
- II. All work must contain data of the author(s): full name, academic title, professional affiliation and e-mail and its submission must follow the guidelines for authors-publication standards available on the journal's website;
- III. It will be allowed to participate up to five (5) authors in the same paper, however papers with more authors will be accepted as long as it is justified in the submission of the article. In the case of work with more than one author, the co-authoring data must be inserted into the system, certifying the effective participation of all;
- IV. The publication of an article automatically implies the full assignment of the rights of publication and permanent property rights to the respective Journal, and the author must subscribe and forward, prior to publication, the Declaration of Exclusivity in this sense, available in the system;
- V. All studies involving studies involving human beings, including organ and/or tissues alone, as well as clinical records or clinical examination results, should be in accordance with CNS Resolution 196/96 and its complements, which deal with the Guidelines and Regulatory Standards of Research Involving Human Beings, and must have consent, in these cases in writing, of the patient involved, in addition to the approval by the



JOURNAL HEALTH AND TECHNOLOGY - JHT
ISSN 2764-7625

- Institution's Research Ethics and Bioethics Committee, or the service or indication of adequacy to the determinations contained in the Helsinki Declaration.
- VI. Collaborations for publication in the journal can be submitted at any time;
 - VII. The employee may publish a maximum of two articles in the same issue (edition) of the Electronic Scientific Journal;
 - VIII. All published papers represent the authors' opinions and do not reflect the policy of the editors-in-chief; their board of directors; the editorial board; and the institution to which the author is affiliated, unless it is declared and documented.
 - IX. The evaluation of the merits of the papers submitted for publication must comply with the guidelines emanating from the Editorial Board.
 - X. The submission of articles /others will have a specific charge, to maintain the publication and maintenance of the journal, being at the discretion of each edition the division of its costs to keep the journal always updated and easily accessible.

CHAPTER II
EVALUATION

Art. 31. The texts sent to the journal shall be submitted to at least two reviewers appointed by the Editorial Board of the submission journal;

Sole paragraph - Reviews will be evaluated by the members of the Editorial Board, except when they focus on books dealing with too specific issues. In such cases, they may be evaluated by a professor who is a member of the Scientific Advisory Council who has knowledge and/or familiarity with the subject.

TITLE IV -
OF THE GENERAL PROVISIONS
CHAPTER I
OF THE DISCLOSURE POLICY

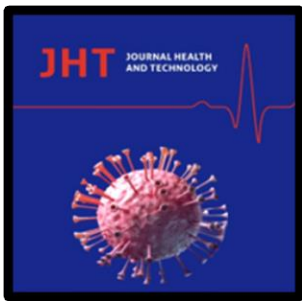
Art. 32. The Editorial and Dissemination Coordination of the journal will make public the launch of the editions.

Art. 33. The dissemination of institutional scientific journals on the *web* will be made through the inclusion of the cover of the journal.

CHAPTER II
OF THE GENERAL PROVISIONS

Art. 34. The omitted cases of these Regulations will be the duties of the Executive Committee, listening to the Coordination of Institutional Publishing.

Art. 35. The reproduction of articles published in the journal in other publications, or their translation into another language, is decemable without the written permission of the Editorial Board.



JOURNAL HEALTH AND TECHNOLOGY - JHT
ISSN 2764-7625

Art. 36. This Regulation will enter into force on the date of its approval by the Editorial Board, which is composed of its Responsible Editors-in-Chief, and provisions to the contrary are repealed.

RESPONSIBLE EDITORS-IN-CHIEF

PROF. DR. MARCIO MAGERA CONCEIÇÃO PhD

PROF. ESP. EDSON ROBERTO BERBEL

PROFA. Ma. JOELMA TELES PACHECO